

# The 10<sup>th</sup> International Medicinal Mushroom Conference (IMMC10) Hotel Reservation Procedure

### 1. Access to Website

- By Computer: Click www.immc10.com to access the official website of IMMC10.
- (2) By Mobile Phone: Use the "Scan" function of WeChat or Alipay to scan the official QR code of IMMC10.



# 2. Hotel Reservation

On the "Home page" or the "Accommodation" page, click "Accommodation" to start.



#### (1) Nantong Jinshi International Hotel

1 Enter the Accommodation page, click "Book Now" under the

"Nantong Jinshi International Hotel".

	In Conterence (Invince to) Hoter Reserv	
Nant	ong Jinshi International Hotel	
Add: No. 85, Chongchuan Road, Nantong, Jiangsu Province, Chi Website <u>www.jinshinthotel.com</u>	na. P.C.:226000 (about 6 kilometers from the co	nference venue)
Hotel Name	Room Type	Discount Price (per room per night)
	Deluxe King Room	RMB 624
	Deluxe Twin Roym	RMB 624
Nantong Jinshi International Hotel	Executive Queer Room	RMB 824
	Deluxe Stree	RMB 1374
Hotel Reservation: Please register for the conference on the required room type and fill in the check-in time and the number Reservation information will be sent directly to the hotel. For par 605868755@qq.com	Book Now to Confirm the hotel reservation (fill the yment and invoice, please contact the hotel: Mr.	"Hotel Reservation" page, select i e name of the shared person in Rem Zhikai Zhang (13646248726), e-m
Notes:		
The above price includes service charge and VAT tax.     The discount price includes two buffet breakfasts, RMB 86 for     If you want to share, please write down the name of your part	r one more breakfast. ner when you filling in the reservation informati	on. For two people staying in the sa

2 Enter the "Sign in" page. If you have completed the registration, you can register directly and click the "Log in" to the next step. If you have not registered, please click "Sign up now" and complete the registration after filling in personal information. For the specific registration steps, please refer to the "IMMC10 Registration Procedure".

Conference Website			PAY.
		IMMC10	
	The 10	<sup>th</sup> International Medicinal Mushroom Conference	
	and the second	19-22 September, 2019 Nantong, China	
Sign in			Sign up now>>
	Account	Username	
	Password	Password	
		Log in Sign up now>> Forgot Password	?

③ Enter the "Dashboard" - "Hotel Reservation" page, click the "Reserve a room" to the room details page. Select the room you need and click "Book" to the next step.

🔁 Dashboard	Hotel Reservation		
🌮 Register		***	
& Abstract		NOTEL	
Hotel Reservation		No hotel is submitted yet.	
Payment Unpaid 1		Reserve a room	
🗃 Dashboard	Hotel Reservation		
Register	< Back		
& Abstract	Nantong Jinsh	International Hotel	
Hotel Reservation >	Room Standard	Rate	
Payment Unpaid 1	Noom Standard	(room/night)	
	Deluxe King Room Description of room type	¥ 624.0 Bo	ok
	Deluxe Twin Room Description of room type	¥ 624.0 Bo	ok
		X 024.0	1000
	Executive Queen Room Description of room type	≠824.0 Bα	ok

④ Fill in the check-in time and the number of rooms, and click Submit.

Room Standard	Room(s)	Rate (room/night)	Rms Left
Deluxe King Roo	m 100	¥ 624.0	97
Please select the he hotel reserva directly to the ho 13646248726), e ax. 2. The discou o share, please wo people stayi at 12:00.	required room type and tion (fill the name of the rtel. For payment and inv -mail: 605868755@qq.c int price includes two bu write down the name of ng in the same room, on	fill in the check-in time and the num shared person in Remark). Reservation voice, please contact the hotel: Mr. Zh om Notes: 1. The above price includes offet breakfasts, RMB 86 for one more your partner when you filling in the re ally one reservation is needed. 4. Check	ber of rooms to confirm on information will be sent ikai Zhang s service charge and VAT breakfast. 3. If you want eservation information. For c in at 14:00 and check out
Check-in * 2	019-09-17	2019-09-23	
Quantity * 1	✓ Room		
Quantity * 1 Remark	✓ Room		

(5) After submitting the reservation information, the mailbox will receive the successful mail to confirm the reservation.

The 10th International Medicinal Mushroom	Conference
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Dear Test Test, Welcome to attend the The 10th International Medicinal Mushroom Conference, It is to acknowledge the receiving your hotel reservation of the Conference.

- Hotel Name : Nantong Jinshi International Hotel
- Check-in time: 2019-09-17
- Check-out time: 2019-09-23
- Numbers Of Room: 1
- Room Rate:¥ 624.0
- Room Rent to pay: ¥ 3744
- Note

6 If your reservation information is incorrect, you can click "Delete |

Modify", if you need to increase room reservation, click "Reserve a room".

Register		Nantong Jinshi	International Hotel	****				
å Abstract		Room Standard	Check-In ~ Check- Out	Room Rate(¥)	Quantity	Total Rate(¥)	Status	Operation
Hotel Reservation	>	Deluxe King Room	2019-09-17 / 09-23	624.0	1	-	Booked	Delete   Modify

7 Please contact Nantong Jinshi International Hotel directly for payment and invoice.

Contact person: Zhang Zhikai(13646248726)

Email: 605868755@qq.com

## Nantong Jinshi International Hotel Notes:

- The above price includes service charge and VAT tax.
- The price for each room above includes 2 buffet breakfast, RMB 86 for one more breakfast.
- If you want to share, please write down the name of your partner in the hotel reservation form. For two people staying in the same room, only one of them is required to register to avoid double booking.
- Check in at 14:00 and check out at 12:00.

#### (2) Nantong Holiday Inn Express

Enter the Accommodation page, click "Book Now" under the "Holiday Inn (1)

Express" to the Hotel Reservation Page.

required room type to confirm the hotel reserva the hotel: Ms. Janet Sun (+86-13812696142), E	rence on the website (www.immc10.com). On th tion. Reservation information will be sent directly -mail: <u>annie.wu@icnantong.com</u> .	e Dashboard— "Hotel Reservation" page, select the / to the hotel. For payment and invoice, please contact to
Notes:		
1. The room rate includes service charge and ta:	kes.	
2. The discount price includes one buffet break	ast.	
3. For those who intend to share rooms, please	write down your roommate's name in the hotel n	eservation form online.
Add: No. 1101, Xinghu Avenue, NETDA, Nanto	Holiday Inn Express	om the conference venue)
Add: No. 1101, Xinghu Avenue, NETDA, Nanto Website: https://www.ihg.com.cn/holidayinnex Hotel Name	Holiday Inn Express ng, Jiangsu Province, PRC (about 2 kilometers fro press/ Room Type	Discount Price
Add: No. 1101, Xinghu Avenue, NETDA, Nanto Website: https://www.ihg.com.cn/holidayinnex Hotel Name	Holiday Inn Express ng, Jiangsu Province, PKC (about 2 kilometers fro press/ Room Type	Discount Price (per room per night)
Add: No. 1101, Xinghu Avenue, NETDA, Nanto Website: https://www.ihg.com.cn/holidayinnex Hotel Name	Holiday Inn Express ng, Jiangsu Province, PRC (about 2 kilometers fro oress/ Room Type King Bed Room	Discount Price (per room per night) RMB318

(2)Select the "check-in" and "check-out" time, number of people and the

required room, then click "CHECK AVAILABILITY" on the right.

FIND ROO	MS	NEW :	SEARCH	MANAGE RESERVATIONS
Check In *		Check Out *		*
09/18/2019	Ë	09/22/2019	Ħ	CHECK AVAILABILITY
	_	FEWER	OPTIONS	
Adults	Children		Rooms	Rate Preference
- 01	+ -	00 +	- 01	+ Best Available V
- 01 Corporate ID 🕑	+ -	00 <b>+</b>	- 01	Group Code O

\* Required Field \*\* Best Available Rate Search does not include affiliation rates.

(3)Click the "SELECT ROOM" to choose the type of room you need, then click "Select Rate" to go to the next page.

09/19/2019 - 09/22/2019	1 Guest   1 Room	Change Search 🔍
	ئ. 📃	Currency 🔻
	1 Queen Bed Standard Smoking Contemporary style avg 22 sqm room with 32 inch lcd tv free high speed internet ergonomically designed chair and in rm safe. Max 2 people and no rollaway bed. Satellite television is availible. Enjoy the selection of individually marked soft and firm pillows.	FROM 272 <sup>73</sup> CNY SELECT ROOM
09/19/2019 - 09/22/2019 1 Queen Bed	1 Guest   1 Room Standard Smoking	Currency 💌
E84 <u>Rate Details</u> • Refundable • No deposit required		27273 CNY / Night Select Rate

④ After filling the required items with \* and click "Book Reservation" to

# confirm.

Already an IHG <sup>-</sup> Rewards Clu and save time with automatic	b member? <u>Sign in</u> to earn your points ; form completion.
* Indicates required field	
First Name *	Last Name*
Email Address*	
mail Address*	

#### **Cancellation Policy**

Canceling your reservation before the day of reservation will result in no charge. Canceling your reservation on or after the day of reservation, or failing to show, will result in a charge equal to the first night's stay per room to your payment card. Taxes may apply. Failing to call or show before check-out time after the first night of a reservation will result in cancellation of the remainder of your reservation.



- 5 When the reservation is completed, you will receive a SMS.
- 6 Please contact Nantong Holiday Inn Express directly for payment and

#### invoice.

Contact person: Mr. Shubin Ji (+86-18260599765)

Mailbox: shop.ji@ihg.com

### Nantong Holiday Inn Express Notes:

- The room rate includes service charge and taxes.
- The discount price includes one or two buffet breakfast.
- For those who intend to share rooms, please write down your roommate's name in the hotel reservation form online.
- Check-in time is at 2:00 pm and check-out time is at 12:00 noon.

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If you have any questions in the hotel reservation process, please contact the Secretariat of the IMMC10 committee:

Fixed line: +86-10-87109859, +86-513-85960147

Fax: +86-10-87109861, +86-513-85960137

E-mail: hotel@immc10.com